



**Gaggle Allows BHS to:**

**Block SPAM  
Automatically monitor messages  
Block pornographic e-mail**

**Review student messages  
Block curse words  
Block e-mail with outsiders**

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**How it Works for Students**

Kids as young as eight and as old as eighteen can use Gaggle. It's very easy to use.

Gaggle mail is provided via the Web. Students can log onto the Gaggle Web site using any computer. They can log on from any computer in a classroom, the library computer or their computer at home. We encourage students to do their e-mail outside of the classroom. This saves valuable class time, and the teacher is still in control.

When students arrive at the Gaggle Web site, they simply enter their name and password to access their account. The first thing students will see is their InBox screen. This screen shows all of their mail folders and the contents of each folder. Clicking on one of the messages will bring up the selected e-mail to read.

After reading the message, the student can write a reply, view the next message or start a whole new message. Gaggle has many features built right in. There is an address book for storing friends e-mail addresses and students can send and receive attachments.

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**How it Works for Teachers**

Each teacher receives an account on the Gaggle server. Teachers can send and receive e-mail from this account just like the students or they can have the mail forward to a secondary e-mail address.

The teacher accounts give access to the special monitoring and control sections within the Gaggle Network. A teacher may view the contents of their students' e-mail. They can review any message that the students have sent or received. They will also have the ability to suspend any student account and change their password and screen name.

Gaggle has a built in monitoring system to watch for suspicious mail. Any student e-mail that looks questionable will be sent to the teacher's "Blocked" folder. The teacher has the opportunity to review the message before deleting it or allowing the message to be sent.

E-mail messages are monitored for specific words or phrases. The address of the sender/receiver is also monitored.

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**How it Works for Bridgeport High School**

The campus instructional technologist is the administrator for the Gaggle system at BHS and will set up classes for teachers and add students to class user groups.

Students are CLOSELY monitored as they use this email system. Email accounts from outside the Gaggle network can be blocked, so that we are sure your child is only contacting other people who have Gaggle accounts. Accounts are carefully established. Confirmation is required from a district administrator before an account is set up for a district.

Please sign below if you give permission for your child to send and receive school email through Gaggle.net.

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RETURN BOTTOM PORTION ONLY TO THE TEACHER WHO GAVE YOU THE FORM

My child: \_\_\_\_\_ has my permission to use Gaggle.net email for the 2008-2009 school year.

Custodial parent signature: \_\_\_\_\_

Date: \_\_\_\_\_

Created by Mary Howard  
8/25/2008

Dist-Share:TechServices:forms:Gaggle:BHS:BHS Gaggle parent permission form.doc